

**Auditors Commercial Checklist
for Compliance Due 30 September 2023**



<u>Check Box</u>	<u>Tier 1,2 & 3</u>	<u>Tier 4</u>
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	✓	✓
	✓	✓
	✓	✓
	✓	✓
	✓	✓
	✓	✓
	✓	✓
	✓	✓
	✓	○
	○	✓
	✓	✓

FY2022-23 Audited Financial Statements must include:

- * Profit & Loss Statement including a detailed list of revenue and expenses
- * Balance Sheet
- * Cash Flow Statement
- * Notes to the Financial Statements
- * Asset Register with depreciation noted
- * Independent Audit Report (signed)
- * Committee Statement (signed)

Adjusted Trial Balance for 30 June 2023 - provide in excel format with account numbers

***Ensure auditors adjustments have been processed and reconciles to Financial Statements.
Adjustments cannot be posted to retained earnings***

Clubs Audited Profit & Loss mapped to RQ Chart of Accounts

Sponsorship Income Register

✓ = Mandatory ○ = Optional