

The following information is designed to assist Racing Queensland (RQ) licensed Clubs when planning events.

When RQ/Club owns or controls the racecourse:

Club hosted events not on the course proper	If a licensed Club hosts an event that is not on the course proper (e.g. weddings, birthdays, markets, functions) the RQ insurance policy will cover events and all normal conditions will apply. Clubs must notify RQ if unsure and RQ can seek further advice from the Insurer.
Third party conducting the event not on the course proper	If a third party hires the Club and the Clubs employees are present for an event, this will be deemed an 'RQ sanctioned event' and will be covered under the RQ insurance policy. If the third party hires external staff or equipment for hospitality, security and entertainment, it is recommended the third party purchase one off event liability insurance. This is because existing insurance may not cover a claim in this instance.
Club conducting the event on the course proper	If a licensed Club conducts a non-racing event (e.g., pony races, non thoroughbred time trials) on the course proper, the Club is only covered under RQ's insurance policy if the event has been approved by RQ as an 'Alternative Racing Event'. Clubs must apply via Race Cube for an 'Alternative Racing Event' to be approved. RQ needs time to process Alternative Racing Event applications and generally require at least 45 days' notice prior to the proposed event date.
Third party conducting the event on the course proper	If a third party conducts an event on the course proper, this is not deemed an 'Alternative Racing Event' and it is the responsibility of the third party to source their own insurance policy to cover the event. This policy must be provided to RQ Legal prior to the event to allow for the drafting and review of appropriate conditions of hire, namely clauses to indemnify RQ.

When the Council/Community/Show Society owns and controls the racecourse:

Club conducting the event on the course proper	If a Club is applying for approval of an 'Alternative Racing Event' on the course proper, they will require formal approval from the owner of the venue prior to lodging an 'Alternative Racing Event' application with RQ.
Club conducting the event not on the course proper	If the Club is hosting an event that is not on the course proper and is deemed an 'RQ sanctioned event', then the Club is covered under the RQ insurance policy. If an injury occurs from a property owner's perspective (e.g., slippery steps, faulty furniture), the venue owner's liability insurance may also need to be evoked.
Third party conducting the event on the course proper	If a third party is conducting an event on the course proper, this is not eligible as an 'Alternative Racing Event'. It is recommended the Club still notifies RQ that the event is occurring, if the Club becomes aware of the event; however, this event will not be eligible under any RQ insurance policy and will not be covered. The venue owner and/or the third party will need to engage their own liability insurance coverage.

For more information, please contact RQ on (07) 3869 9409 or email clubcompliance@racingqueensland.com.au or visit <https://www.racingqueensland.com.au/about/clubs-venues-wagering/insurance>.

Please ensure any courtesy buses provided or hired are insured and registered!

